



**Skate South Australia Inc. (Skate SA)**  
**ARTSA SELECTION POLICY AND CRITERIA FOR STATE**  
**REPRESENTATION**

**BYLAW 9A**

**VERSION 1**

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## ARTISTIC SOUTH AUSTRALIA SELECTION POLICY & CRITERIA

### PREAMBLE

#### 1. ARTSA SELECTION POLICY & CRITERIA OBJECTIVES

The primary objective of the ARTSA Selection Policy and Criteria is to ensure that athletes chosen to represent South Australia in National artistic competitions are of the highest possible standard to enable South Australia to win Gold Medals in these events.

A secondary objective is to underpin the future success of South Australia at National & international artistic competitions, by providing *elite athletes* with opportunities to compete at national competitions.

#### 2. DEFINITIONS

**2.1 “SA”** means Skate Australia, the National Peak Body for all skating-based sports disciplines within Australia

**2.2 “Skate SA”** means the State Peak Body for Artistic SA

**2.3 “ArtSA”** means Artistic Rollerskating State Branch.

**2.4 “ArtSA Chair of Coaches (AACC)”** is the person responsible for the technical direction of any coaching and the leadership of teams on tour and has input into the leadership and direction of the overall State Teams Program.

**2.5 “ArtSA Chair of Officials (CAOC)”** is the person responsible for South Australia providing a pool of accredited Officials to Officiate at State & National Competitions.

**2.6 “Results”** means the placing scored in a competition.

**2.7 “Average”** means the combined total of all marks given by each judge (ie. A+B mark in freeskating) then divided by the total number of marks given (ie. A+B mark divided by 2)

**2.8 “State Championships”** means an inter club competition conducted by ArtSA. State Championships must include all of the same events and age divisions as the Australian championships. Variations, limited to event requirements, and to suit local conditions, may be approved by the National Branch Chairman provided they are set out in the sanction application

**2.9 “State Team”** means the teams/individuals selected by the ArtSA Committee to represent South Australia at specified national competition/s.

### PART A: STATE TEAM

#### 1. RESPONSIBILITY FOR IMPLEMENTATION OF THE ARTSA SELECTION POLICY AND CRITERIA

The implementation and administration of the ARTSA Selection Policy and Criteria is the responsibility of the ARTSA Branch Committee;

#### 2. RESPONSIBILITY FOR SELECTION OF STATE TEAMS & REPRESENTATIVES

The ARTSA is responsible for the selection of all ARTSA State Teams. These teams & all State Coaches, Officials and any other appointed positions must be approved by the State Branch Committee & then ratified by Skate SA.

### **2.1 Team Selection Announcement Strategies**

- a) All State Teams/Representatives will be announced by a date nominated by the State Branch Committee.
- b) After the completion of the State Championships all athletes will receive a letter either confirming their selection or non-selection.
- c) Selected athlete's letter of congratulations will outline any guidelines that the athlete must follow to remain a member of their State Team.

## **3. STATE TEAM SELECTION**

### **3.1 Eligibility for selection for State Teams**

Achieving the criteria does not necessarily qualify the athlete for final team selection. The selection of all State Teams/Representatives is at the discretion of the State Branch Committee. This discretion is absolute.

To be eligible for consideration for selection in the State Team, athletes must:

- (a) have no restrictions imposed upon them outside of these selection rules.
- (b) be registered as a competitive member of Skate SA;
- (c) be a bona fide resident of Australia with a permanent home in Australia and he/she must have lived in Australia for at least six (6) months, unless nominated by an invited national Federation.
- (d) comply with both the following:
  - League Competition conditions:
    - i. Skated in at least one (1) League competition for that discipline; or
    - ii. Is granted consideration as if they had skated in one League competition and subsequently paid any appropriate nomination fee for that granted league competition
  - Skate Championships:
    - i. Skated at the State Championships and/or any other Selection Trial as designated by the State Branch Committee and must skate in the grade in which they seek selection

For an event with SA imposed number limitations, the athletes will be selected in their finishing order at State Championships, provided they meet the minimum average mark of 6.0.

Gold medal first selected, then silver medal as second selected, and so on.

For an event with SA unlimited number of entries, upon adherence to the event requirements, the athlete will automatically be selected for this event, provided they meet the minimum average mark of 6.0.

### **3.2 Process for Selection to the State Team**

(a) To be considered for selection in the State Team, athletes must contest in the State Championships and/or any other Selection Trial as designated by the ARTSA Branch Committee and achieve the criteria as set out in Section 3.1, of the ARTSA Selection Policy and Criteria.

(b) Athletes may also be added to the State Team at the discretion of the ARTSA Branch Committee. This discretion is absolute.

Factors that the ARTSA Branch Committee may take into consideration when exercising their discretion are:

- If an athlete has paid any nomination and/or registration fees and is unable to skate at the State Championships, due to any of the conditions as per Clause 4(b), then the athlete may still seek selection by requesting a viewing. This viewing will be by a panel of official judges selected by ARTSA, who decide whether or not the athlete is at an acceptable standard for selection, subject to an open place.

(c) Athletes must achieve an average of 6.0 across all their scores in order to be selected in the State Team. Athletes who achieve an average of less than 6.0 but greater than 5.0 may seek a viewing by a panel of judges which will decide whether or not the athlete is at an acceptable standard for selection. Athletes who achieve an average of less than 5.0 will not be selected and will not be granted a viewing. (Enacted on 18 April, 2010).

(d) A competitive athlete can participate in the State Championships in the relevant championship grade if he/she has not achieved the required level of proficiency for that championship grade. The athlete shall **not be eligible** to be selected for the Australian National Championships.

(e) If a competitive athlete has attempted the required proficiency level but failed prior to States, then that athlete may attempt the proficiency test again before the closing date of national nominations, to be selected for the Australian National Championships

(f) Refer to SA Bylaw No 11 Sanctions and Competition (4.6.2) for information concerning the number of athletes eligible for nomination. Note: States may nominate up to two reserves at time of nominations, reserve A and reserve B in all events except Intermediate, Junior and Senior International, Juvenile CSD and open short program, where different rules apply.

(g) Qualifications for entry into the various grades are set out in the rules of the AAC. Where age determines eligibility for entry in a particular grade, it shall be decided by the age of the athlete on 1st January of the competing year.

### **3.3 Obligations of Athletes Selected in the State Team**

All athletes who have been selected in the State Team using the criteria in this policy must:

(a) continue to train in order to maintain their fitness both physically & mentally

(c) compete in any competition program as outlined by ARTSA; and

(d) sign the ARTSA Athlete Agreement covering responsibilities & behaviour

(e) be prepared to contribute up to 100% of the costs by the designated due dates, associated with attendance at the National Championships.

## **4. SPECIAL CONSIDERATION BY ARTSA**

### **4.1 Extenuating Circumstances**

- a) Special consideration may be given to an athlete who has been unable to contest at a specific event or events at the designated selection competition, because of extenuating circumstances. For the purposes of this **clause 4(b)** “extenuating circumstances” means an inability to compete and/or attend arising from:
  - (i) injury or illness;
  - (ii) bereavement, and/or
  - (iii) serving in the defence forces & unable to attend State Championships due to this service
  - (iv) any other factors reasonably considered by the Branch Committee to constitute extenuating circumstances.

In the case of illness or injury, athletes must present a doctor's certificate

- b) A decision in each case of extenuating circumstances will be made by the ArtSA Branch Committee on an individual basis

#### **4.2. Athlete did not skate one League in discipline, before State Championships**

- a) The athlete or their representative must write to the ArtSA VP requesting special selection consideration for that discipline. The request must be submitted before the closure of the State Championships nominations.
- b) The ArtSA VP is the primary adjudicator on whether or not the Athlete's request will be granted. When it is considered that the request is not appropriate, the VP will consult with AACC chair and CAOC before a final decision is made.
- c) All requests will be considered.
- d) Being granted special consideration does not mean the athlete has been selected for that discipline in the South Australian State Team; merely that they are eligible to be treated the same as an athlete who has done one league.
- e) The athlete will need to pay any appropriate nomination fee for that granted league competition.
- f) The athlete must still skate in the State Championships.

#### **4.3 Athlete did not skate State Championships**

- a) The athlete or their representative must write to the ArtSA VP within two (2) days of the end of the State Championships, requesting special selection consideration for that discipline.
- b) The ArtSA VP is the primary adjudicator on whether or not the athlete's request will be granted. When it is considered that the request is not appropriate, the ArtSA VP will consult with AACC chair and CAOC before a final decision is made.
- c) All requests will be considered.
- d) Being granted special consideration does not mean the athlete has been selected for that discipline in the South Australian State Team; merely that they are eligible to be selected.
- e) An athlete who has not skated in the State Championships cannot be selected above an athlete who did skate, regardless of whether special consideration was granted by the ArtSA VP.
- f) When there are multiple athletes who have been granted exceptional consideration for a discipline but not enough positions available for them all, the ArtSA VP will be the solo adjudicator on which athletes will be granted the available positions. No discussion will be entered into once the decision is released.
- g) In the event of the athlete not nominating for the event but being called upon as a replacement or addition for a pairs or precision team, this athlete must pay the State Championships fees in order to be in the South Australian State Team.

- h) If a competitive athlete has attempted the required proficiency level but failed prior to States, then that athlete may attempt the proficiency test again before the closing date of national nominations to be selected for the Australian National Championships.

## **5. REMOVAL OR WITHDRAWAL FROM STATE TEAM**

### **5.1 Reasons for removal/withdrawal**

ARTSA may remove athletes from the State Team if they:

- (a) breach or fail to fulfil the obligations of the State Team outlined in, **Clause 3.3**, or
- (b) by reason of illness or injury are unable to perform to the required standard in the opinion of the ARTSA (after having received advice from a State Branch Committee appointed medical practitioner); or
- (c) breach or fail to fulfil the requirements of the Skate Australia Anti-Doping Policy; or
- (d) breach or fail to observe the ARTSA Athlete Agreement

### **5.2 Sanctions for removal/withdrawal**

Athletes removed from a State Team under **clause 5.1** within four weeks prior to departure for a National Competition or during the national competition will be subject to one or more of the following sanctions:

- (a) a tribunal hearing & associated penalty
- (b) forfeit of all tour costs.

## **6. REPLACEMENT OF ATHLETES REMOVED OR WITHDRAWN FROM STATE TEAM**

If an athlete is removed from a State Team for a National Competition because of injury or non-adherence to the ARTSA Selection Policy, the State Branch Committee may in its discretion select a further athlete to be included in the team from the reserve list only, in order of results.

## **7. QUERIES ON SELECTION OF STATE TEAM**

### **7.1 Authorised Officer**

The State Branch Committee, or nominated delegate acting on their behalf, is the only officer authorised by ARTSA to respond to any questions concerning the athletes selected for the State Team, in accordance with this policy.

### **7.2 Process**

All questions concerning any aspect of selection must be in writing and addressed to the State Branch Committee for consideration.

## **8. TEAM SIZE AND FUNDING FOR NATIONAL COMPETITION**

### **8.1 Team Size**

The number of coaches, support staff and team management appointed and degree of financial support for State Teams will be determined by:

- (a) team size;
- (b) amount of funding available by ArtSA;
- (c) advice from the ArtSA VP, AACC & Treasurer

### **8.2 Finance**

The amount of financial support ARTSA will provide to State Teams for national competition will be determined by the level of assistance provided by other sources:

- (i) State Team athletes may be asked to contribute up to 100% of the costs associated with attending the competition.

## **9. CHANGES TO POLICY**

Changes to the Selection Policy and Criteria may be implemented should the ARTSA Branch Committee decide such changes are warranted to ensure that the athletes chosen to represent South Australia in national competitions are of the highest possible standard or where the literal application of this policy would not achieve the primary objective of the selection policy and criteria. Such changes must be ratified by both the ARTSA Committee & Skate SA Executive, at least four (4) weeks prior to the commencement of the State Championship or departure for national competition.

## **PART B: COACHES, TEAM MANAGEMENT, OFFICIALS AND SUPPORT STAFF**

### **1. SELECTION OF COACHES, TEAM MANAGEMENT, OFFICIALS & SUPPORT STAFF FOR THE STATE TEAM FOR NATIONAL COMPETITIONS**

#### **1.1 Selection of coaches**

(a) The ARTSA AACC Chair will attend all State Tournament/Selections & when possible the National Championships and National AACC Annual meeting.

(b) The ARTSA AACC and ARTSA State Branch Committee will ensure that all coaches of selected athletes fulfil the Skate SA Governance.

(c) All coaches must be Skate SA members & will require a minimum:

- (i) Current police clearance extending to beyond the finish date of the National Championships
- (ii) Current coaching accreditation extending to beyond the finish date of the Championships (elite/advanced artistic coaching accreditation or intermediate coaching accreditation with a nominated mentor coach in attendance in the marshalling area)
- (iii) Current "Play by the Rules" Certificate

(d) Appointments for all Coaches will firstly go to the State Branch Committee who will pass onto Skate SA Executive for ratification, prior to announcement.

#### **1.2 Selection of team management**

(a) The ARTSA State Branch Committee will select/ appoint the team manager from those who nominated, based on previous experience, the structure and balance within the team, in conjunction with the ARTSA job specifications.

(b) All persons nominated for selection as State Team Manager must:

- (i) agree to sign the ARTSA State team agreement covering responsibilities, behaviour and policy relating to sponsorship and drug use;
- (ii) return the above agreement to the State Branch Committee no later than the designated date.

All managers nominating must be Skate SA members & will require a minimum:

- (i) Current police clearance extending to beyond the finish date of the Championships
- (ii) Current "Play by the Rules" Certificate
- (iii) Current Drivers licence if required to drive a team bus/car



(c) Appointments for all Official & Support personnel will firstly go to the State Branch Committee who will pass onto Skate SA Executive for ratification, prior to announcement.

### **1.3 Selection of Officials**

(a) The CAOC Chair will attend all State Tournaments & when possible the National Championships and National CAOC Annual meeting.

(b) The ARTSA CAOC will select the officials required to officiate at State Titles.

(c) All Officials from South Australia selected to officiate at a National Tournament must be Skate SA members & will require a minimum:

- (i) Current police clearance extending to beyond the finish date of the tour
- (ii) Current "Play by the Rules" Certificate
- (iii) Current Officials accreditation extending to beyond the finish date of the Championships (at the required level by the National CAOC)

(d) The ARTSA CAOC must notify the State Branch Committee if any South Australian Officials, represent ARTSA at a National Championship.

### **1.4 Selection of Support Staff**

All Support Staff must be Skate SA members & will require a minimum

- (i) Current police clearance extending to beyond the finish date of the Championships.
- (iii) Current "Play by the Rules" Certificate

## **PART C: APPEAL PROCESS**

1. The appeal process concerning non-selection or removal from the State Team will be referred to the ARTSA Appeal Panel (see point 8)

2. The sole grounds for any appeal are that this selection policy was not properly followed and/or implemented. For the avoidance of doubt, grounds of appeal can only address procedural matters under this policy, not matters of merit.

3. Any appeal by an athlete, coach or official against non-selection or removal from the ARTSA State Team will be heard by the ARTSA Appeal Panel as follows:

(a) the appellant must give written notice of his or her appeal to the State Branch Committee within 48 hours of the announcement of the decision which is being appealed; and

(b) within 5 working days of submitting his or her written notice of appeal, the appellant must submit to the State Branch Committee the grounds of appeal; and

(c) the ArtSA Appeal Panel will convene a hearing as soon as possible after the submission of the grounds of appeal. The hearing may occur in such manner as the ARTSA Appeal Panel decides, including telephone or video conferencing. The ARTSA Appeal Panel is not bound by the rules of evidence but must observe the principles of procedural fairness; and

(d) prior to the hearing, the ARTSA Branch Committee will provide the ARTSA Appeal Panel and the appellant with a written statement as to the reasons for the decision against which the appeal is made; and

(e) the ARTSA Appeal Panel will give its decision as soon as practicable after the hearing and will provide the State Branch Committee and the appellant with a statement of the reasons for its decision; and

(f) the appellant is liable for all legal costs incurred by ARTSA in preparing their written statement for the ARTSA Appeal Panel, should the appellant's appeal be unsuccessful.

4. Any subsequent appeal from a decision of the ARTSA Appeal Panel must be solely and exclusively resolved by the State Branch Committee. The decision of the State Branch Committee will be final and binding on the parties and it is agreed that neither party will institute or maintain proceedings in any court or tribunal other than the State Branch Committee.

5. Any appeal to the State Branch Committee must accord with the following procedure:

(a) an athlete, coach or official wishing to appeal to the State Branch Committee must give written notice of that fact to the ARTSA within 48 hours of the announcement of the decision of the ARTSA Appeal Tribunal and must then file his or her application and statement of appeal with the State Branch Committee within 5 working days.

6. Failure to observe the above time limits will render any appeal a nullity provided that the appellant may apply to the body to hear the appeal in question for an extension of time in which to commence an appeal. The body to hear the appeal in question may grant such an extension of time only in extenuating circumstances outside the control of the athlete, coach or official concerned.

7. Each party must bear their own costs in any appeal.

8. The ARTSA Appeal Panel will comprise the following persons appointed by the ARTSA Branch Committee:

(a) a person with a thorough knowledge of elite artistic skating and who preferably has had recent state or national competition experience in artistic skating; and

(b) A Skate SA Executive member or the SDO and

(c) one other person of experience and skills suitable to the function of the ARTSA Appeal Panel.

No person is eligible to be appointed to the ARTSA Appeal Panel if he or she is a member of the ARTSA Branch Committee or by reason of his or her relationship with the appellant or any member of the ARTSA Branch Committee would be reasonably considered to be other than impartial.

**PLEASE NOTE THE FOLLOWING:**

**All selection appeal applications must be done through the State Branch Committee.**